

Child Life Internship Application Process

Thank you for your interest in the Child Life Internship Program at Helen DeVos Children's Hospital. A completed application contains the following:

Applications must be submitted by email to childlifestudents@helendevochildrens.org

The application and recommendation forms below are PDF documents. Open the forms within your browser, save them to your computer and edit them with the type tools or typewriter tools of Acrobat Reader. You may also complete forms by hand, scan, and email the documents.



- [ACLP Common Child Life Internship Application](#)
- Three completed recommendation forms, found within the ACLP Common Application. Recommendation forms must come from the recommender's email address. It is the responsibility of the applicant to provide the recommenders with the link to the form. Recommendations must come from the following sources:
 - Academic professor
 - Child life specialist supervisor for volunteer or practicum hours
 - One additional professional work experience
- ACLP Verification of Child Life Practicum Experience form of a minimum of 100 accumulative hours of a child life practicum, completed at the time of the application, under the supervision of a Certified Child Life Specialist
- ACLP Verification of Related Experiences form of a minimum of 50 hours of experience working with well infants, children, youth and/or families
- Cover letter, focusing on:
 1. Your goals for the internship and their compatibility with the mission, vision and values of Helen DeVos Children's Hospital
 2. Your special talents, abilities, interests, and attributes that make you an outstanding candidate for our child life internship
- Resume
- A copy of your [Eligibility Assessment](#) from the Association of Child Life Professionals (ACLP)
- Current copy of academic transcripts. Unofficial transcripts are acceptable. (minimum 3.0 GPA required)

Internship dates and deadlines

These deadlines are recommended by the ACLP.

Winter/Spring Internship: January to May

- Application deadline: September 5th
- Initial offer: Second Tuesday of October
- Acceptance from student: Second Wednesday of October

Fall Internship: August to December

- Application deadline: March 15th
- Initial offer: First Tuesday in May
- Acceptance from students: Following Wednesday of the initial offer date

Revised: June 2019