

Environmental Services: Inpatient Cleaning (every Other Day) 4/1/2020 1732

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Initials:	Steps:	COVID-19 Inpatient Daily Cleaning Procedure
	Step 1:	Use 3M25 Quat disinfectant
	Step 2:	Prepare microfiber cloths by saturating them with the 3M 25 Quat Solution.
	Step 3:	Prepare flat mops with 3M Neutral Cleaner and the mop handle.
	Step 4:	Get trash bags ready, and paper towel.
	Step 5:	Ask RN if aerosolizing procedures are being performed. If it's temporary, wait to clean until 1 hour after the procedure is finished. If the procedure is continuous, wear a PAPR mask.
	Step 6:	Identify Hot Boss for the location you are cleaning. Make sure they watch you Donning your PPE.
	Step 8:	Perform hand hygiene with soap and water or alcohol hand sanitizer.
	Step 9:	Don an isolation gown. Tie at the top and the middle.
	Step 10:	Don the face mask and eye protection (shield or goggles).
	Step 11:	Perform hand hygiene with soap and water or alcohol hand sanitizer.
	Step 12:	Don gloves. The gloves must come over the gown cuffs.
	Step 13:	Grab the cleaning supplies and enter the room <ul style="list-style-type: none"> • Mop handle • Mops saturated in 3M Neutral Cleaner • Microfiber cloths saturated in 3M 25 Quat Solution • Trash bags, Linen bag • A brick of paper towels • Place Wet Floor Sign out.
	Step 14:	Set the mop stick against the wall. Set the supplies on a surface. If additional supplies are needed in the room Hot Boss will hand in supplies using pink basin. Minimize the time and duration patient room door is left open to hallway.
	Step 15:	Refill the paper towel with the brick of paper towel.

	Step 16:	<p>Tie and pull trash bags. Set them at the door.</p> <p>Pull the linen bag and set by the door but leave untied so that used microfiber cloths and mops can go in the bag before tying.</p> <p>If the bag has used isolation gowns in it mark Soiled ISO on the bag as WHSL will expedite cleaning and recirculating.</p>
	Step 17:	<p>Replace trash and linen receptacles with new bags.</p>
	Step 18:	<p>Disinfect all high touch point areas (door handles, light switches, over bed table, phone) using 3 of the microfiber cloths individually.</p> <p>Use 2 of the cleaning clothes in the restroom for the sink, shower and toilet. Always leave the toilet for the final step of room disinfection. Plan to wipe the toilet seat and outer bowl. If the inside of the bowl needs to be scrubbed, then we will plan to designate a toilet brush and graduate toilet brush holder to stay in restroom for the duration of patient stay.</p> <p>We cannot leave the room to get supplies, use Hot Boss if additional items are needed.</p>
	Step 19:	<p>Mop using one mop for the restroom, and the other mop for the remainder of the room.</p>
	Step 20:	<p>Use the final microfiber cloth to wipe the mop handle thoroughly. Set the mop handle by the door.</p>
	Step 21:	<p>Place all used microfiber cloths and mops in the soiled linen bag. Tie the soiled linen bag.</p>
	Step 22:	<p>Remove your gloves using proper doffing methods.</p>
	Step 23:	<p>Sanitize your hands</p>
	Step 24:	<p>Remove your gown being careful to only touch the strings.</p>
	Step 25:	<p>Sanitize your hands.</p>
	Step 26:	<p>Step out of the room with the clean mop handle and place the handle on the cleaning cart.</p>
	Step 27:	<p>Sanitize your hands.</p>
	Step 28:	<p>Don gloves. Grab the trash and linen bags from the doorway. Trash and linen are to be handled the same as other trash and linen.</p>
	Step 29:	<p>Remove gloves and sanitize hands.</p>
	Step 30:	<p>Sign Healthcare Worker Log if applicable</p>